

**AN UPDATED VERSION OF THE ADVERTISEMENT APPEARED IN THE
EMPLOYMENT NEWS/ROZGAR SAMACHAR DATED 23.03.2013 AND
CORRIGENDUM**



NOTICE

**Combined Recruitment for the post of Programme Executive and
Transmission Executive Examination – 2013**

Closing Date: 19.4.2013

Date of Examination: 02-06-2013

The Prasar Bharati (PB) is a statutory autonomous body established under the Prasar Bharati (Broadcasting Corporation of India) Act 1990. It is India's largest broadcaster and comprises Doordarshan & All India Radio. It wishes to recruit young and skilled personnel for manning the posts of Programme Executive, Transmission Executive and Production Assistant in offices spread all over the country. Applications are invited from Indian Nationals who fulfill the prescribed qualifications and age etc. for these posts. Staff Selection Commission (SSC), Government of India, will make recruitment to these posts on behalf of the Prasar Bharati under special dispensation given by the Government. The candidates selected through this recruitment for posts in PB will NOT, however, have the status of Central Government Civilian Employees. As such they will not be eligible for benefit of age relaxation etc. admissible to Central Government civilian employees in recruitments made by the Staff Selection Commission for Ministries/ Departments/ Attached and Subordinate Offices under Government of India and will not be entitled to claim parity with Central Government Civilian Employees in any matter whatsoever.

Only online application will be accepted at <http://ssconline2.gov.in>. Candidates are advised to make sure that they are eligible in all respects before applying for the posts. Candidates are required to submit only one application irrespective of the number of posts for which option is exercised by them.

A VACANCIES: Posts of Programme Executive and Transmission Executive

Zone-wise and post-wise projected vacancies, scale of pay and age limits are given below. The total number of vacancies may vary at the discretion of Prasar Bharati. A panel for appointment against the said vacancies shall be prepared. The candidates included in the panel will be given appointment against the vacancies in phases extending over a period of two to three years.

A (1) Post Wise projected vacancies:

Name and classification of the Post	Pay Band & Pay Scale + Grade Pay	Maximum age limit as on 01-01-2013	SC	ST	OBC	PWD*	UR	Total
Programme Executive Group-'B'	PB-2 Rs.9300-34800+GP 4600/-	30 years	53	26	97	-	184	360
Transmission Executive Group 'B'	PB-2 Rs.9300-34,800+GP 4200/-	30 years.	79	61	260	5	406	806
Transmission Executive (Production Assistant) Group 'B'	PB-2 Rs.9300-34,800+GP 4200/-	30 years	12	04	21	--	35	72

*Persons with Disability.

A (2) Name of posts, Post Codes and Vacancies in each Grade:

Sl. No	Name of Post	Post Code	No. of Vacancies
1	Programme Executive	A	360
2	Transmission Executive (General & Production)	B	536
3	Transmission Executive (Family Welfare)	C	36
4	Transmission Executive (Farm & Home/Farm Radio Reporter)	D	98
5	Transmission Executive (Scripts)	E	66
6	Transmission Executive (Educational Broadcast)	F	22
7	Transmission Executive (Science Reporting/Field Reporter)	G	16
8	Transmission Executive (Tribal Dialect/Translation)	H	32
9	Transmission Executive (Production Asstt.)	I	72

A (3) Discipline Wise Projected Vacancies for the posts of Programme Executive

Discipline Code	Discipline	No. of Vacancies
A	Hindustani Music	25
B	Karnatic Music	10
C	Light & Folk Music	20
D	Marketing etc	35
E	Hindi	85
F	Sanskrit	3
G	ENGLISH	10
H	URDU	15
I	ASSAMESE	10
J	ORIYA	10
K	BENGALI	10
L	MANIPURI	6
M	BODO	6
N	TELUGU	10
O	TAMIL	10
P	MALAYALAM	10
Q	KANNADA	10
R	MARATHI	10
S	KONKANI	8
T	GUJARATI	10
U	PUNJABI	8
V	KASHMIRI	10
W	DOGRI	6
X	MAITHILI	6
Y	SANTHALI	8
Z	NEPALI	6
#	SINDHI	3
	Total	360

A.4 Zone wise/ Discipline wise projected vacancies for the post of Transmission Executive

Zone Code	Zone	Vacancies						Disciplines								Language/ Dialect
		SC	ST	OBC	PWD	UR	Total	General & Production	Family Welfare	Farm & Home/ Farm Radio Reporter	Scripts	Educational Broadcast	Science Reporting/ Field Reporter	Tribal Dialect/ Translation	Total	
A	West Bengal & Sikkim	8	4	8	-	22	42	15	1	5	1	1	1	24	Bangali	
								10		1		1		12	Nepali	
								4			1			5	Sikkimies	
											1			1	Lejpccha	
								29	1	6	3	2	1	0	42	
B	Kerala	0	0	13	0	20	33	17	3	5	3	2	3	33	Malyalam	
C	Meghalaya	0	0	0	0	12	12	2	1	1	1			5	Khasi	
								2		1	1			4	Garo	
								1						1	Jaintia	
								1						1	English	
								1						1	Hindi	
								7	1	2	2				12	
D	Goa	1	1	3	1	8	13	9	1	1	1		1	13	Konkani	
E	Madhya Pradesh	0	1	28	2	31	60	50	1	3	3	3		60	Hindi	
F	Himachal Pradesh	3	1	3	1	8	15	9	2	4				15	Hindi	
G	Karnataka	3	1	21	0	25	50	39	2	8			1	50	Kannada	
H	Haryana	2	0	3	1	7	12	7	1		1	1		10	Hindi	
										2				2	Haryanvi	
								7	1	2	1	1		12		
I	Mizoram	0	0	0	0	3	3	2		1			3	Mizo		
J	Uttar Pradesh	15	1	19	0	37	72	63	9					72	Hindi	
K	Gujarat	0	0	13	0	1	14	10	1	1	1	1		14	Gujrati	
L	Andhra Pradesh	4	1	12	0	18	35	18		6	4	2	1	2	33	Telgu
											1				1	Urdu
								1						1	Hindi	
								19		6	5	2	1	2	35	
M	Port Blair	0	0	2	0	3	5	5					5	Hindi		
N	Delhi	8	4	2	0	28	42	33	2	2	3		2	42	Hindi	
O	Maharashtra	8	7	52	0	13	80	65		4	2	1	2	74	Marathi	
								1						1	Hindi	
								1						1	Sindhi	
								1						1	Kannada	
								1						1	Gujrati	
								1						1	English	
								1						1	Konknani	
								71		4	2	1	2		80	
P	Orissa	6	4	10	0	22	42	23	1	4	5		2	5	40	Oriya
										2				2	Sambalpuri	
								23	1	6	5		2	5	42	

Sl.No	Zone	Vacancies						Disciplines								Language/ Dialect
		SC	ST	OBC	PWD	UR	Total	General & Production	Family Welfare	Farm & Home/ Farm Radio Operator	Scripts	Educational Broadcast	Science Reporting/ Field Reporter	Tribal Dialect/ Translation	Total	
Q	Manipur	0	5	4	0	9	18				1			3	4	Hamar
									1					2	3	paite
														1	1	Thangkhul
									1	1					2	Thadou
								5			1				6	Manipuri
										2					2	Mao
							5	2	3	2			6	18		
R	Assam	0	1	15	0	19	35	20		4	4	1			29	Assameese
								3		2				5	Bengali	
											1			1	Nepali	
							23		6	5	1		35			
S	Tripura	2	1	1	0	4	8	3		4		1		8	Bengali & Kokborok	
T	Jammu & Kashmir	3	7	5	0	20	35	5	1	1			1		8	Urdu
								7			7	1			15	Kashmiri
								2							2	Hindi
								1							1	Punjabi
								2		1	2				5	Dogri
								1							1	Ladakhi
											1				1	Purgi
																2
							18	1	2	10	1	1	2	35		
U	Arunachal Pradesh	0	9	0	0	13	22	12		5			5	22	Hindi	
V	Rajasthan	5	0	15	0	21	41	24	1	10	5	1		41	Hindi	
W	Tamil Naidu	2	0	19	0	23	44	24	3	6	7	2	2	44	Tamil	
X	Bihar	4	2	8	0	26	40	21	2	9	4	3	1	40	Hindi	
Y	Punjab	5	0	4	0	9	18				1			1	Hindi	
								11	2	1	3			17	Punjabi	
								11	2	1	4			18		
Z	Nagaland	0	11	0	0	4	15	2		1		1		1	5	English
														1	1	Seema
														1	1	Rengma
														1	1	Ao
														1	1	Konyak
														1	1	Chang
														1	1	Sangtam
														1	1	Yimchunger
														1	1	Phom
														2	2	Khiamnuingar
							2	0	1	0	1	0	11	15		
	Total	79	61	260	5	406	806	536	36	98	66	22	16	32	806	

A (5). Zone wise projected vacancies for the post of Transmission Executive (Production Assistant):

Zone	Code	SC	ST	OBC	UR	Total	Language
North	N	05	02	08	12	27	Kashmiri, Urdu, Punjabi
North East	NE	01	01	04	05	11	Assamese
East	E	01	00	02	04	07	Oriya
West	W	02	00	02	05	09	Marathi
South	S	03	01	05	09	18	Kannada, Tamil
Total		12	04	21	35	72	

The jurisdiction of each Zone is as follows:-

NORTH ZONE	EAST ZONE	WEST ZONE	SOUTH ZONE	NORTH EAST ZONE
i) Delhi ii) Haryana iii) Punjab iv) Union Territory of Chandigarh v) Himachal Pradesh vi) J&K vii) Rajasthan viii) Uttar Pradesh ix) Uttrakhand	i) Bihar ii) Jharkhand iii) Odisha iv) West Bengal	i) Maharashtra ii) Goa iii) Madhya Pradesh iv) Chhattisgarh v) Gujarat vi) Union Territories of Daman & Diu and Dadra & Nagar Haveli	i) Andhra Pradesh ii) Union Territory of Andaman & Nicobar Islands iii) Karnataka iv) Union Territory of Lakshdweep v) Kerala vi) Tamilnadu vii) Union Territory of Puducherry	i) Arunachal Pradesh ii) Assam iii) Nagaland iv) Manipur v) Mizoram, vi) Tripura vii) Meghalaya viii) Sikkim

Post	Zone Code	Nature of Disability for which reserved	Remarks
Programme Executive	-	-	The post of Programme Executive and Transmission Executive (Production Assistant) are identified as not suitable for PWD candidates.
Transmission Executive (Production Assistant)	-	-	
Transmission Executive (except Production Assistant)	D(Goa) E(MP) F(HP) H(Haryana)	01 (OH) 01(OH) 01(VH) 01(OH) 01(OH)	Only persons with the degree of disability of 40% and above are eligible for applying for the posts of Transmission Executive.

OH-Orthopedically Handicapped, VH-Visually Handicapped, PH-Physically Handicapped

B. QUALIFICATION :

➤ **Programme Executive :**

Essential:-

- A.** (i) Master's Degree in Arts or Science from a recognized University; and
(ii) Proficiency in the language relevant to the vacancy;
- OR**
- B.** (a) Bachelor's Degree in any discipline from a recognized University; and
(i) Diploma of atleast two years duration in Dramatic arts or Direction or Cinematography or Sound Recording and Sound Design or Editing or Acting or Art Direction and production design from:
(a) National School of Drama, New Delhi; or
(b) Film and Television Institute of India, Pune or
(c) Any other recognized University or Institute engaged in the field of Drama or Film or T.V.
- OR**
- (ii) Diploma in music of atleast two years duration from a recognized University/Institute;
- OR**
- (iii) Minimum Grading of "B" High as vocalist or instrumentalist by All India Radio;
- OR**
- (iv) A Diploma of atleast two years duration in Journalism from a recognized University/Institute;
- OR**
- (v) Research publication on folk or tribal music; or proficiency in composing light music with evidence of such music having been accepted by film or broadcasting organization or music recording company.
- (b) Proficiency in the language relevant to the vacancy.

Desirable Qualification:

1. Any publication or record showing activities relating to literary, dramatics, debate or popular science;
2. Proficiency in the use of computers and social media.

➤ **Transmission Executive (General & Production)**

Essential:

- (a) Bachelor's Degree in any discipline from a recognized university;
- (b) Proficiency in the language relevant to the vacancy.

Desirable:

1. (a) Diploma from National School of Drama, New Delhi; Or Film and Television Institute, Pune or Any other recognized University/Institute in the field of Drama or Film or TV; or
(b) Diploma in Sound Broadcasting from a recognized University/Institute.
2. Acquaintance with culture, traditions and the literature of the area concerned.
3. Knowledge of National and International Affairs.
4. Record of literary or dramatic or debating or musical achievements or publications on literary or scientific subjects.
5. Knowledge of other language(s) of the area concerned.
6. Voice suited for broadcasting.
7. Proficiency in the use of computers and social media.

➤ **Transmission Executive (Family Welfare)**

Essential:

- (a) Bachelor's Degree in Social Sciences or Social Work or Nursing from a recognized University;
- (b) Proficiency in the language relevant to the vacancy.

Desirable:

1. Diploma in Rural Sociology and Community Development or Journalism from a recognized University or Institution;
2. Training in Health Education or Social Education or Mass Communication or Audio Visual Education or Social Work or Family Planning in any Government Department or in a Recognized Institution or two years field experience in Health or Social Education or Social Work or Family Planning.
3. Experience in production and use of Extension or Health Education Media.
4. Proficiency in the use of computers and social media.
5. Voice suited for broadcasting.

➤ **Transmission Executive (Farm & Home/ Farm Radio Reporter)**

Essential:

- (a) Bachelor's Degree in Agriculture from a recognized University.
- (b) Proficiency in the language relevant to the vacancy.

Desirable:

1. Five years' creative writing in book-form or in Journals or Magazines or for Radio on agriculture subject or two years' field experience as Extension Worker(Gram-Sewak) or two years' training as Village Level Worker(Gram Sewak) with six years' experience as Gram-Sewak or Village Extension Officer and capacity to prepare scripts for broadcasting.
2. Voice suited for broadcasting.
3. Knowledge of other languages of the area concerned.
4. Proficiency in the use of computers and social media.

➤ **Transmission Executive (Script)**

Essential:

- (a) Bachelor's Degree in any discipline from a recognized university;
- (b) Proficiency in the language relevant to the vacancy.

Desirable:

1. (a) Diploma from the National School of Drama, New Delhi; or Film and Television Institute, Pune or Any other recognized University or Institute in the field of Drama/Film/TV, or
(b) Diploma from a recognized Institute in;
 - (i) Sound Broadcasting or;
 - (ii) Journalism or;
 - (iii) Media Studies.
2. Five years standing as a well-known writer in the language relevant to the vacancy or five years experience of creative writing in book form or in Journals or Magazines or for Radio and capacity to prepare Scripts for broadcasts.
3. Knowledge of Hindi.
4. Knowledge of other languages of the area concerned.
5. Voice suited for broadcasting.
6. Experience of contributing articles to Newspapers or Radio or Television.
7. Proficiency in the use of computers and social media.

➤ **Transmission Executive (Educational Broadcast)**

Essential:

- (a) Bachelor's Degree in any discipline from a recognized University.
- (b) Bachelor's Degree in Education from a recognized University/ Institute.
- (c) Proficiency in the language relevant to the vacancy.

Desirable:

1. Experience in creative or informative writing in book-form or in Journal/Magazines or for Radio, specially for children and students.
2. Interest in modern methods of teaching.
3. Voice suited for broadcasting.
4. Knowledge of other languages of the area concerned.
5. Proficiency in the use of computers and social media.

➤ **Transmission Executive (Science Reporting/Field Reporter)**

Essential:

1. Bachelor's Degree in Science from a recognized University.
2. Proficiency in the language relevant to the vacancy.

Desirable:

1. Knowledge of National and International Affairs.
2. Record of literary or debating or publications on scientific subject.
3. Voice suited for broadcasting.
4. Knowledge of other languages of the area concerned.
5. Proficiency in the use of computers and social media.

➤ **Transmission Executive (Tribal Dialect/Translation)**

Essential:

- (a) Bachelor's Degree in any discipline from a recognized University with any of the languages listed in the Eighth Schedule to the Constitution as main subject or medium of examination and Hindi or English as one of the subjects.
- (b) Proficiency in the language relevant to the vacancy.

Desirable:

1. Acquaintance with culture, traditions and the literature of the area concerned.
2. Knowledge of National and International Affairs.
3. Five years' experience as Translator or Writer in the language relevant to the vacancy as the case may be.
4. Ability to translate correctly from Hindi or English, as the case may be, into the language relevant to the vacancy and vice-versa.
5. Voice suited for broadcasting.
6. Knowledge of other languages of the area concerned.
7. Proficiency in the use of computers and social media.

➤ **Transmission Executive (Production Assistant)**

Essential:

- (a) Bachelor's Degree in any discipline from a recognized university;
- (b) Proficiency in the language relevant to the vacancy.

Desirable:

1. Degree or Diploma in direction in Drama/Film/Television from a recognized University/Institute
2. Knowledge of Culture and Literature of the area concerned.
3. Experience of handling, storing and maintenance of properties and wardrobe in Drama or Film or Television.
4. Proficiency in the use of computers and social media.

NOTE-I: Proficiency in the relevant language means that a candidate must have studied in that language up to Matriculation.

NOTE-II: Because of multiple posts and qualifications, candidates should exercise option for posts only after convincing themselves that they have the requisite qualifications.

Under Para C-1-Scheme of Examination (page 55) -*(asterisk) “The Staff Selection Commission may at its discretion conduct a descriptive test as Paper II to check the knowledge of language and literature relevant to the post applied for.” as well as the words “if conducted” appearing in the Note 1 and Note 2 below Table C-1 may be treated as deleted. Accordingly, for the existing entries under para C-I Scheme of Examination; (page 55) following may be substituted.

C.1 SCHEME OF EXAMINATION :

Selection for the posts will be based on a Written Examination which will be conducted by Staff Selection Commission. The examination will consist of two papers for all Posts, as detailed below:

Paper	Subject	Maximum Marks	Duration & Timing
Paper – I (Objective Type)	(a)General Intelligence & Reasoning(50 questions)	50	10.00 AM to 12.00 Noon (2 hrs)
	(b)General English (50 questions)	50	10.00 AM to 12.40 PM for VH candidates
	(c)General Awareness (100 questions)	100	
Paper-II (Descriptive Type)	Part A-English or Hindi (Compulsory for all posts)	100	2.00 PM to 4.00 PM(2 hrs)
	Part B- Any language listed in Annexure V	100	2.00 PM to 4.40 PM for VH candidates
	Interview	100	

NOTE I: Paper-I (Objective Type) will be bilingual i.e. Hindi/English.

NOTE II: Candidates choosing English in Part A of Paper II will not be allowed to select English in Part B. Similarly, candidates selecting Hindi in Part A of Paper II will not be allowed to select Hindi in Part B. Any candidate doing so will be awarded zero mark in Part B.

NOTE III: Candidates should select in Part B of Paper II the language which is the Discipline for Programme Executive or Language for Transmission Executive for which they have exercised option. In the event of their exercising option for multiple language/disciplines/zones, they must select one such language in Part II. Candidates opting only for Disciplines A,B,C and/or D for Programme Executive should select in Part B any language other than the compulsory language opted for in Part A.

NOTE IV: Individual cut off will be prescribed in Paper-I & Paper-II. Paper II of only those candidates will be evaluated who meet the cut off for Paper-I.

NOTE V: Only those candidates who meet the cut off in Paper-II as prescribed by the Commission will be called for Interview

NOTE VI: Commission may prescribe, at its option, separate cut off in Interview for general and reserved category candidates.

NOTE VII: Final selection will be on the basis of marks secured by the candidates in Paper I & II (200 marks each) and interview (100 marks).

NOTE VIII: Candidates are advised to note that they will be considered for only one post based on this recruitment.

NOTE IX: Allocation of candidates for the posts of Transmission Executive will be done on the basis of Merit –cum-option of Zone and there after for different places within the Zone. Seniority in these Grades will be maintained within the Zone.

NOTE X: Level of languages tested in Paper II will be of Matriculation/10th Standard level.

NOTE XI: 26 Languages/dialects for posts of Transmission Executives in Para A4 are not included in the languages included in Part B of paper II. So, for Part B of Paper II, candidates opting for such post should select the language other than English or Hindi as may be chosen by them for Part A of Paper II, which they have studied upto Matriculation.

C.2 SYLLABUS FOR THE EXAMINATION :

Paper I:

General Intelligence & Reasoning: It would include questions of both verbal and non-verbal type. This component may include questions on analogies, similarities and differences, space visualization, spatial orientation, problem solving, analysis, judgement, decision making, visual memory, discrimination, observation, relationship concepts, arithmetical reasoning and figural classification, arithmetic number series, non-verbal series, coding and decoding, statement conclusion, syllogistic reasoning etc. The topics are, Semantic Analogy, Symbolic/Number Analogy, Figural Analogy, Semantic Classification, Symbolic/Number Classification, Figural Classification, Semantic Series, Number Series, Figural Series, Problem Solving, Word Building, Coding & de-coding, Numerical Operations, symbolic Operations, Trends, Space Orientation, Space Visualization, Venn Diagrams, Drawing inferences, Punched hole/pattern –folding & un-folding, Figural Pattern – folding and completion, Indexing, Address matching, Date & city matching, Classification of centre codes/roll numbers, Small & Capital letters/numbers coding, decoding and classification, Embedded Figures, Critical thinking, Emotional Intelligence, Social Intelligence, Other sub-topics, if any.

General Awareness: General Awareness will predominantly includes questions on Rural Development, Language, Agriculture, Sports, Culture, Tradition, Literature etc.

General English: Questions in this components will be designed to test the candidate's understanding and knowledge of English Language and will be based on spot the error, fill in the blanks, synonyms, antonyms, spelling/detecting mis-spelt words, idioms & phrases, one word substitution, improvement of sentences, active/passive voice of verbs, conversion into direct/indirect narration, shuffling of sentence parts, shuffling of sentences in a passage, cloze passage & comprehension passage.

Paper-II: Paper-II will be in two parts i.e part A and part B, as per details under para C-I-Scheme of examination.

NOTE: Questions in the two papers will be of a level commensurate with Qualifications prescribed for posts included in the examination.

C.3. CENTRE OF EXAMINATION :

SI.No.	Examination Centres & Centre Code	Address to which the applications should be sent
1.	Bhagalpur(3201),Muzaffarpur(3205), Agra(3001), Bareilly(3005), Gorakhpur(3007) , Kanpur(3009), Meerut(3011), Varanasi(3013), Allahabad(3003), Patna(3206), Lucknow(3010)	Regional Director(CR), Staff Selection Commission, 21-23, Lowther Road, Allahabad, Uttar Pradesh-211 002.
2.	Kolkata(4410), Midnapur(4413),PortBlair(4802), Sambalpur(4609), Gangtok(4001), Jalpaiguri(4408), Bhubaneshwar(4604), Cuttack(4605), Ranchi(4205), Chinsurah(4405), Siliguri (4415)	Regional Director (ER), Staff Selection Commission, 1 st MSO Building, (8 th Floor), 234/4 . Acharya Jagadish Chandra Bose Road), Kolkata, West Bengal-700020
3.	Bangalore(9001),Thiruvananthapuram(9211) , Kochi(9204), Thrissur(9212),Gulbarga(9005), Mangalore(9008), Dharwar(9004), Kozhikode (Calicut) (9206)	Regional Director(KKR), Staff Selection Commission, 1 st Floor, "E" Wing, Kendriya Sadan, Koramangala, Bangalore, Karnataka-560034
4.	Delhi(2201), Jaipur(2405),Jodhpur(2406), Kota(2407),Bikaner(2404), Udaipur(2409), Ajmer(2401), Alwar(2402), Sriganganagar(2408),Dehradun(2002), Haldwani(2003), Almora(2001), Srinagar(Uttarakhand) (2004)	Regional Director (NR), Staff Selection Commission, Block No. 12, CGO Complex, Lodhi Road, New Delhi-110504

5.	Guwahati (Dispur)(5105), Itanagar(5001), Dibrugarh(5102), Jorhat(5107),Silchar(5111), Imphal(5501), Shillong(5401),Aizwal(5701), Kohima(5302),Agartala(5601)Tura (5402), Goalpara (5104),Tezpur (5112), Lakhimpur (5109)	Regional Director(NER), Staff Selection Commission, HOUSEFED Complex, West End Block, Last Gate, Beltola Basistha Road, Dispur, Guwahati, Assam-781 006.
6.	Hyderabad(8002), Guntur(8001), Kurnool(8003), Rajahmundry(8004), Tirupati(8006), Coimbatore(8202), Chennai(8201), Madurai(8204), Puducherry(8401), Tirunelveli(8207), Tiruchirapalli(8206), Vishakhapatnam (8007)	Regional Director (SR), Staff Selection Commission, EVK Sampath Building, 2 nd Floor, College Road, Chennai, Tamil Nadu-600006
7.	Aurangabad(7202), Mumbai(7204), Kolhapur(7203), Nagpur(7205), Panaji(7801), Pune(7208), Ahmedabad(7001), Vadodara(7002),Rajkot(7006), Nashik (7207),Amravati (7201),Surat(7007)	Regional Director (WR), Staff Selection Commission, 1 st Floor, South Wing, PratishtaBhawan, 101 M.K. Road, Mumbai, Maharashtra-400020
8.	Ambikapur(6201), Indore(6006), Jabalpur (6007), Jagdalpur(6203), Chindwara(6003), Guna(6004) Chattarpur(6002), Mandasaur (6010), Jhabua(6008), Khandwa(6009), Rewa(6012), Raipur(6204), Bhopal(6001), Gwalior(6005), Bilaspur(6202)	Dy. Director (MPR), Staff Selection Commission, "Nishant Villa", F. Jalvihar Colony, Raipur, Chhatisgarh-492001
9.	Jalandhar(1402), Leh(1005), Chandigarh(1601), Jammu(1004), Srinagar(J&K)(1007), Shimla(1203),Bhathinda (1401),Amritsar(1404) Patiala (1403)Hamirpur (1202) Anantnag (1001), Baramula(1002), Rajouri(1006)Kargil (1008), Dodda (1009)	Dy. Director (NWR), Staff Selection Commission, Block No. 3, Gr. Floor, Kendriya Sadan, Sector-9, Chandigarh-160017

NOTE-I: No change of Centre of Examination will be allowed under any circumstance. Hence, the candidates should select the centres carefully and indicate the same correctly in their applications.

NOTE-II: The Commission reserves the right to cancel any Centre and ask the candidates of that centre to appear from another centre. Commission also reserves the right to divert candidates of any centre to some other Centre to take the examination.

D. HOW TO APPLY:

1. Application can be made online ONLY. Online applications may be filed at <http://ssconline2.gov.in>.
2. Candidates are required to submit only one application irrespective of the number of posts opted for.
3. Candidates must pay the application fee of Rs. 200/- (Rupees Two Hundred Only) through State Bank India (SBI) either in the form of Challan or Net Banking.
4. Application fee is not required for women, SC/ST and PH candidates, subject to submission of Caste/Disability/Discharge Certificate in the prescribed form from Appropriate Authority in support of his/her claim, at the time of Interview.
5. No documents are required at the time of submission of application. Copy of above application should **NOT** be sent to the Commission.
6. Option should be exercised by the candidates carefully keeping in view fulfillment of eligibility conditions, educational qualification etc. prescribed for the posts. **OPTION ONCE EXERCISED SHALL BE FINAL AND NO CHANGE WILL BE ALLOWED UNDER ANY CIRCUMSTANCE.**
7. Qualifying in the written examination for any post without fulfilling eligibility conditions will not confer any claim to the candidate for final selection for the post.
8. If any of the particulars provided in the application is found to be false on scrutiny of the documents, the candidature of such candidate will be cancelled forthwith.
9. Scrutiny of documents will be undertaken at the time of Interview.

E. GENERAL INSTRUCTIONS TO BE COMPLIED BY THE CANDIDATES IN THE WRITTEN EXAMINATION:

Detailed instructions regarding filling and submission of online application may be seen at Annexure II-A & II-B.

F. RESERVATION AND RELAXATIONS:

1. The prescribed qualifications, experience and the age limit shall be reckoned as on 01.01.2013. The maximum age limit can be relaxed for following Categories as given below:

- (i) 5 years in case of SC/ST candidates
- (ii) 3 years for OBC candidates.
- (iii) 10 years in case of PH candidates [15 years for person with disability (PWD) candidates belonging to SC/ST and 13 yrs for PWD candidates belonging to OBC.]

- (iv) Age is additionally relaxable by 5 years for those applicants who had ordinarily been domiciled in the Kashmir Division in the State of Jammu and Kashmir during the period 01-01-1980 to 31-12-1989. Any applicant intending to avail the relaxation under this category shall have to submit a certificate from (a) The District Magistrate in Kashmir Division within whose jurisdiction he/she had ordinarily resided or (b) Any other authority designated in this behalf by the Govt. of Jammu & Kashmir to the effect that he/she had ordinarily been domiciled in the Kashmir Division of the State of Jammu & Kashmir, during the period from 01-01-80 to 31-12-89.
- (v) For Ex-servicemen the upper age limit shall be relaxed by allowing the deduction of length of actual military service from his actual age and the resultant age should not exceed the maximum age limit prescribed for the post by more than three years(8 years in case of SC/ST candidates; 6 years in case of OBC candidates).
- (vi) The casual assignees working in Stations and Kendras of All India Radio and Doordarshan shall be eligible for relaxation of age for direct recruitment to the extent of their services rendered as Programme Executive/Transmission Executive/Production Assistant on casual basis. Provided that a minimum of 120 days service in a calendar year shall be reckoned as one year service. Engagement of less than one hundred and twenty days in a calendar year shall not qualify for such age relaxation.
- (vii) In case of employees of the Prasar Bharti who apply for the post of Programme Executive/Transmission Executive(General & Production)/ Transmission Executive (Family Welfare)/ Transmission Executive (Farm & Home/Farm Radio Reporter)/ Transmission Executive (Scripts)/ Transmission Executive (Educational Broadcast)/ Transmission Executive (Science Reporting/Field Reporter)/ Transmission Executive (Tribal Dialect/Translation)/ Transmission Executive (Production Assistant) upper age limit will be relaxable upto 5 years.

NOTE: The benefit of reservation and age relaxation will not be available to OBC candidates falling within the creamy layer.

2. Category Codes for claiming Age Relaxation as on the date of reckoning:

Code No.	Category	Age Relaxation permissible beyond the Upper Age Limit
01	SC / ST	5 years
02	OBC	3 years
03	PWD (OH/ HH)	10 years
04	PWD (OH/ HH) + OBC	13 years
05	PWD (OH/ HH) + SC/ ST	15 years
06	Ex-Servicemen(Unreserved/General)	03 years after deduction of the military service rendered from the actual age as on the closing date
07	Ex-Servicemen (OBC)	06 years (3 years + 3 years) after deduction of the military service rendered from the actual age as on the closing date.
08	Ex-Servicemen (SC / ST)	08 years (3 years + 5 years) after deduction of the military service rendered from the actual age as on the closing date.
21	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir(Unreserved/General)	5 years
22	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir(OBC)	8 years
23	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir(SC/ ST)	10 years
24	Widows / Divorced Women / Women judicially separated and who are not remarried(Unreserved/General)	Upto 35 years of age
25	Widows / Divorced Women / Women judicially separated and who are not remarried (OBC)	Upto 38 years of age
26	Widows / Divorced Women / Women judicially separated and who are not remarried (SC/ ST)	Upto 40 years of age
27	Casual assignees working in Stations or Kendras of AIR/Doordarshan	To the extent of their services rendered as Programme Executive/ Transmission Executive/ Production Assistant on casual basis. Provided that a minimum of 120 days service in a calendar year shall be reckoned as one year service. Engagement of less than one hundred and twenty days in a calendar year shall not qualify for such age relaxation.
99	Employees of Prasar Bharati	Upto 5 years, in addition to age relaxation available to OBC/SC/ST/PWD.

NOTE-I : Ex-servicemen who have already secured employment in civil side under Central Government in Group 'C' & 'D' posts on regular basis after availing of the benefits of reservation given to ex-servicemen for their re-employment are NOT eligible for fee concession or for claiming benefits of reservation under EXS category. However, they are eligible for age relaxation as per rules.

NOTE-II : The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation as per rules.

NOTE-III :For any serviceman of the three Armed Forces of the Union to be treated as Ex-Serviceman for the purpose of securing the benefits of reservation, he must have already acquired, at the relevant time of submitting his application for the Post/Service, the status of Ex-serviceman and/ or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement from the Armed Forces within the stipulated period of one year from the Closing Date or otherwise than by way of dismissal or discharge on account of misconduct or inefficiency.

EXPLANATION I: An Ex-Serviceman means a person who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy, Air Force of the Indian Union: and

(i) Who either has been retired or relieved or discharged from such service after earning his/her pension. This would also include persons who are retired/retire at their own request but after having earned their pension;

OR

(ii) who has been released from such service on medical grounds attributable to military service/circumstances beyond his control and awarded medical or other disability pension;

OR

(iii) who has been released, otherwise than on his own request from such service as a result of reduction in establishment;

OR

(iv) who has been released from such service after completing the specific period of engagements, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity; and includes personnel of the Territorial Army of the following categories, namely:-

- (a) Pension holders for continuous embodied service,
- (b) Persons with disability attributable to military service; and
- (c) Gallantry award winners.

EXPLANATION II: The persons serving in the Armed Forces of the Union, who on retirement from service, would come under the category of "ex-serviceman" may be permitted to apply for re-employment one year before the completion of the specified terms of engagement and avail themselves of all concessions available to ex-servicemen but shall not be permitted to leave the uniform until they complete the specified term of engagement in the Armed Forces of the Union.

NOTE-IV: AGE CONCESSION IS NOT ADMISSIBLE TO SONS, DAUGHTERS AND DEPENDENTS OF EX-SERVICEMEN.

NOTE-V: The posts of Programme Executive/Transmission Executive and Production Assistant being a Group 'B' post, there is no reservation for Ex-servicemen category. However the benefit of age relaxation will be admissible to Ex-servicemen candidates as per extant Government orders.

G. GENERAL INFORMATION :

1. All the posts carry Central Government pattern pay scales and usual allowances such as DA, CCA, HRA, Leave Travel facilities etc. Gross emoluments would vary depending upon place of posting.
2. All appointments will be subject to the Rules and Regulations of the Prasar Bharati, in-force from time to time. Other benefits like CPF, Gratuity, Leave Travel Concessions, Leave Encashment, Medical reimbursement, conveyance reimbursement, etc., shall be applicable as per the rules of the Prasar Bharati as amended from time to time.
3. The candidates on selection to a particular Zone may be posted in any state within the jurisdiction of that Zone. However, they are also liable to be posted anywhere in the country in the interest of the Prasar Bharati.
4. Candidates must ensure that they fulfill all the eligibility criteria, viz., age & qualifications as on 01.01.2013.
5. PB/SSC reserves the right to conduct additional examination/skill test or call for any additional documentary evidence in support of educational qualifications & experience of the applicant.
6. No TA will be provided for the Written Test.
7. Original certificates along with one set of attested photocopy will be scrutinized/ verified to ascertain the eligibility of the candidate for the concerned post either at the time of interview or document verification.
8. In view of the large number of applications, scrutiny of the eligibility & other aspects will not be undertaken before issuing call letters for written test or before calling for document verification. The candidates are, therefore, advised to go through the requirements of educational qualifications, age etc. & satisfy themselves that they are eligible, before applying for any particular post. **Copies of supporting documents along with originals will be sought only for verification of documents for short listed candidates.** Candidature will be cancelled if any information or claim is not found substantiated at the time of verification of documents. Commissions decision shall be final in this regard.

9. If a candidate is unable to produce all the original documents due to whatsoever reason at the time of interview/document verification, his candidature would be rejected. Under no circumstances additional time would be provided. Thus, only those candidates are advised to apply who can produce all the relevant documents in original at the time of verification.
10. Issue of admit card for the written test or short listing for Document Verification does not confer any right of acceptance of candidature and should not be construed as an acknowledgement of fulfilling the eligibility criterion. It does not give infeasible right to an individual for employment with Prasar Bharati.
11. Filling up of these vacancies is subject to the outcome of any litigation affecting the recruitment.
12. No correspondence will be entertained about the outcome of the application, at any stage.
13. Candidates should carefully go through the detailed notice and apply both zone wise and post wise. Request for change of zones/ posts will not be entertained later.
14. Any attempt to influence the PB or SSC in any manner would result in disqualification and rejection of candidature immediately.
15. Appointment of empanelled candidates will be subject to their being found medically fit, verification of character and antecedents and verification of caste certificate wherever applicable.
16. Candidates should comply with additional instructions, if any, of SSC contained in the Answer sheet/Answer Booklet and Admission Certificates.
17. Candidates in their own interest are advised to provide their mobile numbers and e-mail ids.
18. Formats prescribed for furnishing SC, ST, OBC, PWD and Ex-servicemen certificates are appended at Annexure VI, VII, VIII, IX, X and XI.

Note: The candidates on selection to a particular zone may be posted in any State/Union Territory under the Zone. However, they are also liable to be posted anywhere in the country in the interest of the Prasar Bharati.

H. ADDITIONAL INSTRUCTIONS :

1. All candidates who apply in response to the advertisement by the CLOSING DATE will be assigned Roll numbers. These will be communicated to them or placed on the website of the concerned Regional Office at least two weeks before the date of the examination.
2. No change of Centre of Examination will be allowed under any circumstances. Hence, the candidates should select the centres carefully and indicate the same correctly in their applications.
3. The Commission reserves the right to cancel any Centre and ask the candidates of that centre to appear from another centre. Commission also reserves the right to divert candidates of any centre to some other Centre to take the examination.
4. Candidates are **not** permitted to bring or use **Mobile Phone, Calculators or any other electronic / electrical device for answering any paper (Test Booklets)**. Candidates must not, therefore, bring **Mobile Phone, Calculators or any other electronic / electrical device** inside the Examination premises. Possession of these items, whether in use or not, will be considered as use of unfair means in the Examination and his/her candidature shall be cancelled forthwith besides inviting debarment for a period of 5 years and/or criminal proceedings.
5. Paper-I in the examination will consist of Objective Type Multiple Choice questions and Paper-II will be descriptive type. Candidates must write the papers/indicate the answers in their own hand. For objective type multiple choice question paper, OMR Answer sheets will be provided by the Commission. Part A & B of OMR Answer Sheet to be filled in black/blue Ball Point Pen only as per instructions given in OMR Sheet. Candidates are required to write and mark their Name, Roll Number, Ticket Number and Test Form Number of question booklet correctly on the OMR Answer sheets by darkening the appropriate ovals. Candidates are also required to sign their name in running hand and affix left hand thumb impression on the answer sheets. Answer Sheets not bearing the candidate's Name, Roll Number, Ticket Number, Signature, Left Thumb Impression (LTI) etc. and not duly coded in the space meant for the purpose will not be evaluated and awarded Zero mark. If any candidate belonging to reserved category does not write and code their category properly in the OMR Answer Sheet, they will be treated as belonging to UR category. OMR answer sheets are read by machine and, therefore, failure to comply with any of the instructions will result in award of Zero marks. Candidates in their own interest should strictly follow the Instructions given on the question booklet/ OMR Answer sheet. No representation regarding non-compliance of instructions will be entertained by the Commission.
6. Answer Booklets will be supplied by the Commission for Paper II for Language concerned.
7. Candidates are not permitted to use calculators and other electronic gadgets except as specified in the Notice. They should not, therefore, bring the same inside the Examination Premises / Venue.

8. In the question papers, wherever necessary, the Metric systems of weight & measures only will be used.

9. There will be negative marking of 0.25 marks for each wrong answer in all Objective Type Multiple Choice Question Papers. Candidates are, therefore, advised to keep this in mind while answering the questions.

10. **RESOLUTION OF TIE CASES:**

If there are candidates for a particular post with the same aggregate marks in Paper-I, Paper-II and Interview then the tie will be resolved by referring to the total marks of Paper-II of the examination i.e. a candidate having more marks in Paper-II will be given preference. If the tie still persists then the total marks in Paper-I of the examination will be referred to i.e. a candidate having more marks in this Paper will be given preference. This procedure will be followed by Date of Birth, i.e., the candidate older in age will get preference. Lastly, if the tie still persists, the tie will be finally resolved by referring to the alphabetical order of names, i.e., a candidate whose name begins with the alphabet which comes first in the alphabetical order will get preference.

11. Final results will be declared by the Prasar Bharti after receiving merit list (Zone wise, Post wise, Category wise) from SSC.

12. Admission Certificates (ACs) for the Examination indicating the time table and also venues of examination for each candidate will be issued to all applicants about two weeks before the date of examination by the respective regional office of SSC. IF ANY CANDIDATE DOES NOT RECEIVE ADMISSION CERTIFICATE FOR THE EXAMINATION ONE WEEK BEFORE THE DATE OF EXAMINATION, HE/SHE MUST IMMEDIATELY CONTACT THE CONCERNED REGIONAL/SUB REGIONAL OFFICE (S) OF THE COMMISSION WITH PROOF OF HAVING SUBMITTED HIS/HER APPLICATION. FAILURE TO DO SO WILL DEPRIVE HIM/HER OF ANY CLAIM FOR CONSIDERATION. CANDIDATES ALSO HAVE THE OPTION TO DOWNLOAD THE ADMISSION CERTIFICATES FROM THE CONCERNED SSC REGIONAL/SUB REGIONAL OFFICES WEBSITE. SUCH FACILITY WILL BE AVAILABLE ABOUT TWO WEEKS BEFORE THE EXAMINATION.

13. Candidates who are unable to download their Admission Certificates or do not receive their Admission Certificates at least one week before the date of the examination should contact the concerned Regional Office with details such as Registration ID, Transaction ID for obtaining the Admission Certificates. Details of deficiency, rendering the applications ineligible, if any, may also be placed on the Commission's website (<http://ssc.nic.in>) about two weeks before the examination.

14. The decision of the Commission/ PB in all matters relating to the conduct of examination and preparation of merit list will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

15. **Action against candidates found guilty of misconduct:** Candidates are warned that they should not furnish any particulars that are false or suppress any material information while filling in the application form. Candidates are also warned that they should in no case attempt to alter or otherwise tamper with any entry in a document or the attested certified copy submitted by them nor should they submit a tampered/fabricated document. If there is any inaccuracy or any discrepancy in filling OMR sheet, they will be awarded "ZERO."

Without prejudice to criminal action/debarment from Commission's examination wherever necessary, candidature will be summarily cancelled at any stage of the recruitment in respect of candidates found to have indulged in any of the following:-

- (i) In possession of MOBILE PHONE & ACCESSORIES AND OTHER ELECTRONIC GADGETS WITHIN THE PREMISES OF THE EXAMINATION CENTRES, WHETHER IN USE OR IN SWITCH OFF MODE AND ON PERSON OR OTHERWISE.
- (ii) Involved in malpractices found on the basis of post examination analysis.
- (iii) Using unfair means in the examination hall.
- (iv) Obtaining support for his/her candidature by any means.
- (v) Impersonate/Procuring impersonation by any person.
- (vi) Submitting fabricated documents or documents which have been tampered with.
- (vii) Making statements which are incorrect or false or suppressing material information.
- (viii) Resorting to any other irregular or improper means in connection with his/her candidature for the examination.
- (ix) Misbehaving in any other manner in the examination hall with the Supervisor, Invigilator or Commission's representatives.
- (x) Taking away the Answer sheet with him/her from the examination hall, or passing it on to unauthorized persons during the conduct of the examination.
- (xi) Intimidating or causing bodily harm to the staff employed by the Commission for the conduct of examination.
- (xii) To be ineligible for the Examination by not fulfilling the eligibility conditions mentioned in the Notice.
- (xiii) Candidature can also be cancelled at any stage of the recruitment for any other ground which the Commission considers to be sufficient cause for cancellation of candidature.

Candidates who have not affixed their signature or LTI or who have not written or coded details such as Name, Roll Number, Ticket Number and Test Form Numbers or not furnished the declaration/certificate on Page-I of the OMR answer sheet in Paper-I will be awarded 'ZERO' mark.

16. SSC is undertaking the recruitment on consultancy basis and, therefore, any dispute regarding the recruitment, RTI applications etc. should be addressed to the Prasar Bharati.

17. **Court Jurisdiction:** Any dispute in regard to this recruitment will be subject to course/tribunals having jurisdiction over New Delhi.

18. Candidates **must** carry at least one photo bearing **IDENTITY PROOF in original** such as Driving Licence, Voter Card, Aadhaar Card, Identity Card issued by University/College, Income Tax Pan Card to the examination center, **failing which THEY SHALL NOT BE ALLOWED TO APPEAR IN THE EXAMINATION.**

**BROCHURE
INSTRUCTIONS FOR FILLING UP THE APPLICATION**

- I. Please read the instructions given in the Notice of Examination and also given below carefully before filling up the application form, in your own interest.
- II. Instructions have been given for most items in the application itself which should be gone through carefully before filling up the boxes. For items for which instructions are not available, further instructions given below may be gone through carefully.
- III. Please go through the instructions given below for filling up each item numbered in the application form:-

1. Name of the Examination Centre and 2. Centre Codes Refer to Para C-3 of Notice.

12. Code for seeking age relaxation. Refer to Para F, S No. 2 of Notice.

13. Candidates should indicate whether they belong to one of the minority communities notified by Govt. namely Muslims, Christians, Sikhs, Buddhists, or Zoroastrians (Parsis).

14. Preference for Zone/Discipline Codes

Candidates are advised to go through paras A(3); A(4) and A(5) of the Notice carefully and fill up preferences for Discipline and Zone as the case may be.

14 (i) Preference for Posts – Post Codes

Candidates may refer to para A (2) of the Notice.

Candidates are advised to be careful in exercising their preference as selection will be made zone wise first and then post wise within the Zone. You will be considered for the posts in the order of your merit for each post within the zone allocated to you. Requests for change will not be entertained later.

17. Educational Qualification and Subject Code: See Annexure – III and IV

Use 'Others' if any particular Educational Qualification or Subject is not assigned a code.

17.1 VH candidates should specify the medium in which they desire to take the written examination. Scribe will be arranged by the Commission accordingly.

20. Address for communication: Write your complete communication address including your Name in English in capital letters. Do not forget to write 6 digit PIN in the boxes. Candidates in their own interest are advised to furnish their mobile numbers and e-mail ids.

Procedure for Online Submission of Application

Note: On-line application will be available from 23.03.2013 to 17.04.2013 (5:00 PM) for Part I Registration and 23.03.2013 to 19.04.2013 (5:00 PM) for Part II Registration.

The online submission of the application may be made at **website <http://ssconline2.gov.in>**. Instructions are available at the site. Candidate should read the instructions carefully before making any entry or selecting options. Candidate should supply all the required details while filling up the online form. Mandatory fields are marked with * (asterisk) sign. The filling of online application contains two parts:

Part I Registration

Part II Registration

In Part I registration, candidate will have to fill basic information. On submission of details, candidate shall be prompted to check the details and make any correction in the application.

2. Candidate may press "I agree" button after declaration once he/she finds that information supplied by him/her is in order and no correction is required. Thereafter no correction/modification etc. shall be allowed.

3. Then a page with Registration No. shall be generated. Note down registration number or take out the print out of the page. The application procedure is incomplete without part II registration. Part II registration requires filling of payment details, uploading of photograph and scanned signature. Candidates may note that the Registration number given by the Commission and Transaction ID of the Bank should be properly entered in the relevant space, failing which it will not be possible to link the payment with Part I registration. On-line application will be complete only if scanned signature and photo are uploaded as per instructions. On completion of Part II registration e-mail will be received by the candidates for submission of application on line.

4. Candidates who have to pay application fee can pay fee online through SBI net banking or cash through SBI bank challan.

5. To pay fee in cash, candidate can take printout of challan generated online after completion of part I registration. Deposit the requisite fee in any branch of State Bank of India and then continue with the Part II registration.

6. Those who want to pay online through net banking can go directly to part II registration after completion of part I. Candidate will have to supply registration number and date of birth to continue to Part II registration.

7. Those who are exempted from payment of fee can skip steps 4 to 7.

8. Then upload a recently taken scanned photograph in 8 – bit JPG format.

The digital size of the file must be less than 12 kb and greater than 4 kb and of resolution 100 pixel widths by 120 pixels height.

9. Then upload your scanned signature in JPG format. The digital size of the file must be less than 12 kb and greater than 1 kb and of resolution **140 pixel**

widths by 60 pixels height

10. Candidates are advised to go through the instructions carefully before filling up the application form.

11. Request for change/correction in any particulars in the Application Form shall not be entertained under any circumstances. **The Prasar Bharti/ SSC will not be responsible for any consequences arising out of incorrect filling up of applications.**

Essential Educational Qualification Code

Educational Qualification	Code
Intermediate/10+2/Senior Secondary	02
Certificate	03
Diploma	04
BA	05
BA (Hons.)	06
B. Com.	07
B.Com. (Hons.)	08
B.Sc.	09
B.Sc. (Hons.)	10
B. Ed.	11
LLB	12
BE	13
B. Tech	14
AMIE (Part A & Part B)	15
B.Sc. (Engg.)	16
BCA	17
BBA	18
Graduation issued by Defence (Indian Army, Air Force, Navy)	19
B. Lib.	20
B. Pharm.	21
ICWA	22
CA	23
PG Diploma	24
MA	25
M.Com.	26
M. Sc.	27
M.Ed.	28
LLM	29
ME	30
M. Tech.	31
M. Sc. (Engg.)	32
MCA	33
MBA	34
Degree in Agriculture	35
Degree in Social Work/Nursing	36
Others	37

Subject Code for Educational Qualification

Subject of Educational Qualification	Code
History	01
Political Science	02
Economics	03
English Literature	04
Hindi Literature	05
Geography	06
Commerce	07
Law	08
Physics	09
Chemistry	10
Mathematics	11
Statistics	12
Botany	13
Zoology	14
Agriculture Science	15
Civil Engineering	16
Electrical Engineering	17
Mechanical Engineering	18
Electronics Engineering	19
Electronics & Power Engineering	20
Electronics & Communication Engineering	21
Electronics & Instrumentation Engineering	22
Agriculture Engineering	23
Computer Science	24
Computer Application	25
Information Technology	26
Library Science	27
Accountancy	28
Work Accountancy	29
Business Administration	30
Mass Communication	31
Journalism	32
Mass Communication & Journalism	33
Pharmacy	34
Photography	35
Printing Technology	36
Nursing	37
Assamese	38
Bengali	39
Malyalam	40
Telgu	41
Kannada	42
Tamil	43
Marathi	44

Gujrati	45
Urdu	46
Sanskrit	47
Others	48
Sound Broacasting	49
Media Studies	50
Social Sciences	51
Social Work	52
Rural Sociology & Community Development	53
Music	54
'B' High Grading by Akashvani	55
National School of Drama/Film & Television Institute etc.	56
Media studies	57
Social Work /Rural Sociology + Community Development/Social Science	58
Education	59

<u>CODE</u>	<u>LANGUAGE</u>
A	ASSAMESE
B	BENGALI
C	BODO
D	DOGRI
E	ENGLISH
F	GUJARATI
G	HINDI
H	KANNADA
I	KASHMIRI
J	KONKANI
K	MAITHILI
L	MALAYALAM
M	MANIPURI
N	MARATHI
O	NEPALI
P	ORIYA
Q	PUNJABI
R	SANSKRIT
S	SANTHALI
T	SINDHI
U	TAMIL
V	TELUGU
W	URDU

Proficiency in language: As per Note-1 below Para-B. Proficiency in the relevant language means that the candidate must have studied in that language up to Matriculation.

FORMAT FOR SC/ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)

This is to certify that Shri/Shrimati/Kumari* _____
son/daughter of _____ of village/town/* in
District/Division * _____ of the State/Union Territory*

belongs to the Caste/Tribes _____ which is recognized as a Scheduled
Castes/Scheduled Tribes* under:-

The Constitution (Scheduled Castes) order, 1950 _____

The Constitution (Scheduled Tribes) order, 1950 _____

The Constitution (Scheduled Castes) Union Territories order, 1951 *
_____ The Constitution (Scheduled Tribes) Union Territories Order,
1951* _____

As amended by the Scheduled Castes and Scheduled Tribes
Lists(Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab
Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-
Eastern Area(Reorganization) Act, 1971 and the Scheduled Castes and Scheduled
Tribes Order(Amendment) Act, 1976.

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956 _____

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as
amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act),
1976*.

The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962.

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@.

The Constitution (Pondicherry) Scheduled Castes Order 1964@

The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @

The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @

The Constitution (Nagaland) Scheduled Tribes Order, 1970 @

The Constitution (Sikkim) Scheduled Castes Order 1978@

The Constitution (Sikkim) Scheduled Tribes Order 1978@

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@

The Constitution (SC) orders (Amendment) Act, 1990@

The Constitution (ST) orders (Amendment) Ordinance 1991@

The Constitution (ST) orders (Second Amendment) Act, 1991@

The Constitution (ST) orders (Amendment) Ordinance 1996

The Scheduled Caste and Scheduled Tribes Orders (Amendment) Act, 2002

The Constitution (Scheduled Caste) Orders (Amendment) Act, 2002

The Constitution (Scheduled Caste and Scheduled Tribes) Orders (Amendment) Act, 2002

%2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled tribes certificate issued to Shri/Shrimati _____ Father/mother _____ of _____

Shri/Srimati/Kumari* _____ of village/town* _____

_____ in District/Division* _____ of the State/Union Territory* _____ who belong to the _____ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated _____.

%3. Shri/Shrimati/Kumari and /or * his/her family ordinarily reside(s) in village/town* _____ of _____ District/Division* _____ of the State/Union Territory of _____

Signature _____

** Designation _____

(with seal of office)

Place _____

Date _____

* Please delete the words which are not applicable

@ Please quote specific presidential order

% Delete the paragraph which is not applicable.

NOTE: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

**** List of authorities empowered to issue Caste/Tribe Certificates:**

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu State should submit Caste Certificate, ONLY FROM THE REVENUE DIVISIONAL OFFICER.

ANNEXURE – VII

(FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)

This is to certify that _____ son/ daughter of _____ of village _____ of _____ District/Division _____ in the _____ State _____ belongs to the _____ Community which is recognized as a backward class under:

- i) Resolution No. 12011/68/93-BCC dated the 10th September, 1993, published in the Gazette of India Extraordinary – Part I, Section I, No. 186 dated 13th September, 1993.
- ii) Resolution No. 12011/9/94-BCC, dated 19.10.1994 published in Gazette of India extraordinary Part I Section I No. 163, dated 20th October, 1994.
- iii) Resolution No. 12011/7/95-BCC dated the 24th May 1995 Published in the Gazette of India extraordinary Part-I Section I No. 88 dated 25th May, 1995.
- iv) Resolution No.12011/96/94-BCC dated 9th March, 1996.
- v) Resolution No. 12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India – Extraordinary-part I, Section-I, No. 210, dated the 11th December, 1996.
- vi) Resolution No.12011/13/97-BCC dated 3rd December, 1997.
- vii) Resolution No.12011/99/94-BCC dated 11th December, 1997.
- viii) Resolution No.12011/68/98-BCC dated 27th October, 1999.
- ix) Resolution No.12011/88/98-BCC dated 6th December, 1999, published in the Gazette of India, Extra Ordinary Part-I, Section-I No.270, 6th December, 1999.
- x) Resolution No.12011/36/99-BCC dated 4th April, 2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.71 dated 4th April, 2000.
- xi) Resolution No.12011/44/99-BCC dated 21.9.2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.210 dated 21.9.2000.
- xii) Resolution No.12015/9/2000-BCC dated 6th September,2001, published in the Gazette of India, Extra Ordinary Part-I, Section-1, No.246 dated 6th September,2001.

xiii) Resolution No.12011/1/2001-BCC dated 19th June,2003, published in the Gazette of India, Extra Ordinary Part-I, Section-1, No.151 dated 20th June,2003.

xiv) Resolution No.12011/42002-BCC dated 13th January, 2004, published in the Gazette of India, Extra Ordinary Part-I, Section-1, No.9 dated 13th January, 2004.

xv) Resolution No.12011/142004-BCC dated 12th March, 2007, published in the Gazette of India, Extra Ordinary Part-I, Section-1, No.67 dated 12th March,2007.

Shri _____ and/or his family ordinarily reside(s) in the _____ District/Division of the _____ State.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt. (SCT,) dated 08.09.1993 and modified vide Govt. of India Deptt. of Personnel and Training OM No. 36033/3/2004-Estt(Res) dated 09.03.2004 & 14.10.2008

Dated:
Seal:

District Magistrate or
Deputy Commissioner etc.

Note-I (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(b) The authorities competent to issue Caste Certificate are indicated below:-

(i) District Magistrate/Additional Magistrate/Collector/Dy. Commissioner/ Additional Deputy Commissioner/Deputy Collector/1st Class Stipendary Magistrate/ Sub-Divisional Magistrate/Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate /Additional Chief Presidency Magistrate/ Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar

(iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

NOTE-II: The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuming that the candidate does not fall in the creamy layer.

NOTE-III: Candidate should furnish relevant OBC Certificate in the prescribed format for as per Annexure-VII, issued by Competent Authority.

NOTE-IV: The Commission has decided to accept OBC certificate, in the prescribed format issued after the closing date but before the **last tier of the examination** i.e. **Interview/Document verification**.

FORMAT OF CERTIFICATE FOR PERSONS WITH DISABILITIES (PWD)

NAME & ADDRESS OF THE INSTITUTE/HOSPITAL

Certificate No. _____ Date _____

DISABILITY CERTIFICATE

This is certified that Shri/Smt/Kum _____ son/wife/daughter of
Shri _____

_____ age _____ sex
_____ identification mark(s) _____

is suffering from permanent disability of following category :-

Affix here recent attested Photograph Showing the disability duly attested by the chairperson of the Medical Board

A. Locomotor or cerebral palsy:

- (i) BL-Both legs affected but not arms.
- (ii) BA-Both arms affected
 - a) Impaired reach
 - (b) Weakness of grip
- (iii) BLA-Both legs and both arms affected
- (iv) OL-One leg affected (right or left):
 - (a) Impaired reach;
 - (b) Weakness of grip,
 - (c) Ataxic

- (v) OA-One arm affected
 - (a) Impaired reach
 - (b) Weakness of grip
 - (c) Ataxic

(vi) BH-Stiff back and hips (Cannot sit or stoop)

(i) MW-Muscular weakness and limited physical endurance.

B. Blindness or Low Vision : (i) B-Blind

(ii) PB-Partially Blind

C. Hearing Impairment : (i) D-Deaf

(ii) PD-Partially Deaf

(DELETE THE CATEGORY WHICHEVER IS NOT APPLICABLE)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of _____ years _____ months.*

3. Percentage of disability in his/her case is percent.

4. Sh./Smt./Kum meets the following physical requirements for discharge of his /her duties :-

- | | |
|---|--------|
| (i) F-can perform work by manipulating with fingers | Yes/No |
| (ii) PP-can perform work by pulling and pushing. | Yes/No |
| (iii) L-can perform work by lifting. | Yes/No |
| (iv) KC-can perform work by kneeling and crouching. | Yes/No |
| (v) B-can perform work by bending. | Yes/No |
| (vi) S-can perform work by sitting. | Yes/No |
| (vii) ST-can perform work by standing. | Yes/No |
| (viii) W-can perform work by walking. | Yes/No |
| (ix) SE-can perform work by seeing. | Yes/No |
| (x) H-can perform work by hearing/speaking. | Yes/No |
| (xi) RW-can perform work by reading and writing. | Yes/No |

(Dr. _____) (Dr. _____)
Member, Medical Board Member, Medical Board

(Dr. _____)
Chairperson, Medical Board

Countersigned by the Medical Superintendent/
CMO/Head of Hospital (with seal)

*Strike out which is not applicable.

ANNEXURE- IX

Form of Certificate for serving Defence Personnel (*Please see Annexure 5 Explanation II of the Notice*)

I hereby certify that, according to the information available with me (No.)
_____ (Rank) _____
(Name) _____ is due to complete the specified
term of his engagement with the Armed Forces on the (Date)
_____.

Place:

(Signature of Commanding

Officer)

Date:

Office Seal:

ANNEXURE-X

**UNDERTAKING TO BE GIVEN BY THE CANDIDATE COVERED UNDER
Para F OF THE NOTICE.**

I understand that, if selected on the basis of the recruitment/examination to which the application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the Appointing Authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen Re-employment in Central Civil Services and Posts rules, 1979, as amended from time to time.

I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-S in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertakings, Autonomous Bodies/Statutory Bodies, Nationalized Banks, etc.) by availing of the concession of reservation of vacancies admissible to Ex-S.

I further submit the following information:

- a) Date of appointment in Armed Forces _____
- b) Date of Discharge _____
- c) Length of service in Armed Forces _____
- d) My last Unit / Corps _____

(Signature of the Candidate)

Place:

Date:

**FORM OF CERTIFICATE TO BE SUBMITTED BY EMPLOYEES OF PRASAR
BHARTI SEEKING UPPER AGE RELAXATION.**

(To be filled by the Head of the Office or Department in which the candidate is working).

It is certified that *Shri/Smt./Km. _____ is an employee of Prasar Bharti holding the post of ----- in the pay scale of Rs. _____ as on **01.01.2013**

He/she is eligible for Age Relaxation for the post of _____ and there is no objection to his appearing in Recruitment for the above post(s).

Signature _____

Name _____

Office seal

Place:

Date: